

NOTICE TO TAX CLIENTS

Please be advised that due to the volume of tax returns Kakenmaster & Associates is preparing at this time, we are not able to guarantee tax return filing by April 15. However, we can file a US extension on your behalf and complete your return after April 15.

The extension will extend the time to file until October 15, 2024, but it does not extend the time to pay if there is a balance due for your 2023 tax return.

- If you expect to receive a refund on both your federal and state return, no action is required, as there is no interest or penalty if you do not have a balance due.
- If you expect a balance due for either your federal or state return, or if you make estimated tax payments, please mail in IRS Form 4868 and/or IL-505-I (or your applicable state's form) with a check or follow the form instructions to pay online.
 - Kakenmaster & Associates cannot provide guidance on the payment that should be made with the extension.
 - Please provide our office with a copy of the completed form and check (or online receipt).

If we can complete your return prior to the filing deadline, there is no penalty for having filed an extension.

Please note: Any interest or penalties assessed because of an underpayment are the responsibility of the taxpayer.

Please let us know if you anticipate a balance due on your State or Federal Return:

Yes _____ No _____

Also, please let us know if you generally make estimated tax payments for your State or Federal Return:

Yes _____ No _____

Thank you,
KAKENMASTER AND ASSOCIATES
Peter Kakenmaster

Tax Client

Signature

Date

Address _____

City _____

State _____ ZIP CODE _____

Primary Phone Number _____

Primary Email Address _____

For NEW Clients: Taxpayer & Spouse Information

	Taxpayer	Spouse
Social Security Number		
Date of Birth		